



**NUTrient MANagement
and Nutrient Recovery Thematic Network
H2020 NUTRIMAN (818470)**



Coordinator: Edward Someus/Terra Humana Ltd.

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INFORMATION SHEET

for Voluntary Participation in Questionnaire for

Selection of the best available nutrient recovery technologies and products

for deployment/market uptake promotion of Nitrogen/Phosphorus recovery innovations

Title of project:	Nutrient Management and Nutrient Recovery Thematic Network
Project number:	NUTRIMAN 818470
Issued date:	11/12/2018, Version 1.
Subject:	Questionnaire for selection of the best available nutrient recovery technologies and products for deployment and market uptake promotion of Nitrogen and Phosphorus recovery innovations
Type of document:	Privacy note/Information sheet

You are invited to participate in an English language Questionnaire survey on H2020 NUTRIMAN (818470) for **selection of the best available nutrient recovery technologies and products** for deployment/market uptake promotion of Nitrogen/Phosphorus recovery innovations. In this document you can find our privacy information.

IMPORTANT: Please do not submit filled Questionnaire without reading this Information sheet and providing your agreement with a signed Consent form (template enclosed). If you only sending the Questionnaire without a signed consent form we will accordingly erase all your data and can not processing your Questionnaire. Please do not provide personal data of third person without he/she is signing the Consent Form.

Voluntary participation

Your participation in the NUTRIMAN "*Questionnaire for selection of the best available nutrient recovery technologies and products for deployment and market uptake promotion of Nitrogen and Phosphorus recovery innovations*" is voluntary. If you agree to participate, you can always change your mind and withdraw even after signing the consent form. There are no any negative consequences, whatever you decide. You are free to decline to answer any particular question you do not wish to answer for any reason. If you agree to participate to the Questionnaire, you are asked to keep this information form and to fill in and sign the attached consent.

NUTRIMAN Questionnaire Information Sheet

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This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 818470. Disclaimer: The content of this document reflects only the author's view and that the Agency and the Commission are not responsible for any use that may be made of the information it contains.

During our work the EU General Data Protection Regulation 2016/679 (April 28, 2016) of the European Parliament and of the Council applied and followed.

Who we are?

NUTRIMAN¹ (Nutrient Management and Nutrient Recovery Thematic Network) is an European Union Horizon 2020 project. The project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 818470. The NUTRIMAN consortium², consisting of 14 high quality partners and 4 associated partners from 8 countries. The coordinator organisation is Terra Humana Ltd.

NUTRIMAN is a Nitrogen and Phosphorus thematic network compiling knowledge for recovered bio-based fertiliser products, technologies, applications and practices; while connecting the market competitive and commercially "ready for practice" innovative results from high research maturity applied scientific programmes and common industrial practices, for the interest and benefit of agricultural practitioners.

Privacy: What personal information do we collect from the questionnaire and purpose for processing?

You will be asked to voluntarily provide your contact details (such as name, email address, job title, organisation). If you voluntarily provide contact information your questionnaire responses may no longer be anonymous to the researcher. Any personal or business information, which you voluntarily provide in the context of filling the Questionnaire will only be processed for the purpose for contacting to you and asking further information if needed related to your Nitrogen and Phosphorus recovery project technologies and products. No names or identifying information would be included in any publications or presentations based on these data, and your responses to this survey will remain confidential. Your personal data collected is strictly managed and retained in accordance with the GDPR Policy. **Your English language responses for the questionnaire will be treated internally and not publicized.**

Where We store your personal data

The data that We collect from you stored at European Economic Area ("EEA"). The data will be collected by the Staff of the NUTRIMAN Consortium and stored on the computer of the NUTRIMAN Coordinator.

Who can see your data?

Your responses for this questionnaire will be treated internally and not publicized. Your personal data is processed by the members of the NUTRIMAN Consortium, may be looked at by the NUTRIMAN consortium members, the represents of the Research Executive Agency of the European Commission and the external NUTRIMAN Farmer Advisory Board. Both the consortium member list and the "FAB" member list are set up according to the EU contract no. 818470 and upon request to be informed. **Your personal data will not be transferred to third parties not mentioned in this document.**

¹ <https://www.nutriman.net/project>

² <https://www.nutriman.net/project/consortium>

Duration of data processing

We will process your data in accordance with NUTRIMAN consortium legal obligations (12.5 years) and for so long as you instruct us to do so.

Your rights

You may contact to the coordinator of the NUTRIMAN consortium (see under Contact section) to exercise any of the rights you are granted under applicable data protection laws (EU General Data Protection Regulation 2016/679 (April 28, 2016) of the European Parliament and of the Council in short GDPR), which includes (1) the right to access your data, (2) to rectify them, (3) to erase them, (4) to restrict the processing of your data, (5) the right to data portability and (6) the right to object to processing.

1. Right of access (according to Article 15 of GDPR)

You may ask us whether or not we process any of your personal data and, if so, receive access to that data in the form of a copy. When complying with an access request, we will also provide you with additional information, such as the purposes of the processing, the categories of personal data concerned as well as any other information necessary for you to exercise the essence of this right.

2. Right to rectification (according to Article 16 of GDPR)

You have the right to have your data rectified in case of inaccuracy or incompleteness. Upon request, we will correct inaccurate personal data about you and, taking into account the purposes of the processing, complete incomplete personal data, which may include the provision of a supplementary statement.

3. Right to erasure (according to Article 17 of GDPR)

You also have the right to have your personal data erased, which means the deletion of your data by us and, where possible, any other controller to whom your data has previously been made public by us. Erasure of your personal data only finds place in certain cases, prescribed by law and listed under article 17 of the General Data Protection Regulation (GDPR). This includes situations where your personal data are no longer necessary in relation to the initial purposes for which they were processed as well as situations where they were processed unlawfully. Due to the way we maintain certain services, it may take some time before backup copies are erased.

4. Right to restriction of processing (according to Article 18 of GDPR)

You have the right to obtain the restriction of the processing of your personal data, which means that we suspend the processing of your data for a certain period of time. Circumstances which may give rise to this right include situations where the accuracy of your personal data was contested but some time is needed for us to verify their (in)accuracy. This right does not prevent us from continuing to store your personal data. We will inform you before the restriction is lifted.

5. Right to data portability (according to Article 20 of GDPR)

Your right to data portability entails that you may request us to provide you with your personal data in a structured, commonly used and machine-readable format and to have such data transmitted directly to another controller, where technically feasible. Upon request and where this is technically feasible we will transmit your personal data directly to the other controller.

6. Right to object. (according to Article 21 of GDPR)

You also have the right to object to the processing of your personal data, which means you may request us to no longer process your personal data. This only applies in case the “legitimate interests” ground (including profiling) constitutes the legal basis for processing (see “Legal basis” above). At any time and free of charge you can object to direct marketing purposes in case your personal data are processed for such purposes, which includes profiling purposes to the extent that it is related to such direct marketing. In case you exercise this right, we will no longer process your personal data for such purposes.

7. Withdraw your consent

You may withdraw your consent at any time by following the specific instructions in relation to the processing for which you provided your consent. In the case of withdrawn please contact to the Coordinator of NUTRIMAN project.

When you would like to exercise your rights, having complaints all you have to do is send your request to the Coordinator of NUTRIMAN project:

Terra Humana Ltd.

Representative: Edward Someus

H-2472 Kajaszó, Biofarm Agri Research Station, Hungary

Email: biochar@3ragrocarbon.com

Tel: +36 20 2017557, +36 20 8054727

Skype: edwardsomeus

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Contact: If you have questions about the NUTRIMAN project, participation in Questionnaire, the procedures, any regard to your personal data privacy or this information notice, you may contact in English language us using the information below.

Terra Humana Ltd.

Representative: Edward Someus

H-2472 Kajaszó, Biofarm Agri Research Station, Hungary: <https://goo.gl/maps/wHxmZ7J1ChJ2>

E-mail: biochar@3ragrocarbon.com

Tel: 36-20-201-7557, +36 20 8054727

skype: edwardsomeus

If you feel you have not been treated according to the descriptions you can also contact to the competent Authority in your Member State.

Statement: During our work the EU General Data Protection Regulation 2016/679 (April 28, 2016) of the European Parliament and of the Council “GDPR” applied and followed. Processing of personal data will be lawful, fair and transparent. When collecting personal data we follow the data minimisation principle. The NUTRIMAN network will generate and collect open data that is free to access, reuse, repurpose, and redistribute, where transparency is implemented. The project will not generate / collect any protected sensitive research data. There will be no requirement from the vendors/owners of the innovative technologies/products to submit us protected sensitive data (confidential technical and business information).